

## **LEGAL CONTRACT (FMDF, INC. COPY)- SIGN AND RETURN WITH APPLICATION**

I understand that:

- (a) It is the policy of the Frank M. Doyle Foundation, Inc. (FMDF, Inc.) to maintain the confidentiality of nonpublic personal information except as it is necessary to effect, administer, further, and/or complete the application and scholarship award process in accordance with applicable state and federal law.
- (b) FMDF, Inc. collects only information necessary to complete the application and scholarship award process, including my name, address, social security number, e-mail address, financial information, academic records, and any other information requested necessary to complete the application and scholarship award process.
- (c) Only employees of FMDF, Inc. and its Selection Committee and Board of Directors have access to any records containing nonpublic personal information, except as noted in (d) below.
- (d) If I do receive a scholarship award, nonpublic personal information, including, but not limited to my name, address, social security number, financial information, scholarship award details, and academic records will be released only as necessary so as not to violate state or federal privacy laws, to effect, administer, further, and/or complete the application and scholarship award process.
- (e) Whether I do or do not receive a scholarship award, FMDF, Inc. maintains all records containing nonpublic personal information for seven years after receipt in a locked manner and destroys such records, (except my name and social security number for record-keeping purposes) at the end of that period.

I also understand that the information I have provided is an important part of the application process, and the Selection Committee of FMDF, Inc. rely on the truthfulness, accuracy, and completeness of this information in determining my eligibility for this scholarship. I swear and affirm that the information contained in this application packet is true, correct, accurate, and complete. I further understand that if any of the information I have provided in this application packet is not completely true, correct, accurate, and complete in any respect, or if I breach the faith and confidence placed in me, then FMDF, Inc. will revoke my scholarship, suspend any further payments, and require the return of any money already disbursed.

I agree that I will not hold FMDF, Inc. liable for information not received. I agree I will not hold FMDF, Inc. liable if I am not selected for a scholarship award. In addition, I understand that money received from this scholarship may result in a reduction of funds I am expecting to receive from other sources (i.e. school grants).

In the event I am awarded a scholarship, I understand that it is for one year only. This money can only be applied towards costs, as described in the award notification letter I receive. I understand that if I attend an educational institution other than those I included in number eleven of this application, the actual costs that can be covered by this award may be altered. I agree to instruct said institution to report the details of my financial aid award received through its Financial Aid Office and any billings of fees due the institution I attend to the Frank M. Doyle Foundation, Inc. when an inquiry is made. I further understand that said educational institution will repay any portion of the scholarship, which is not expended for costs, as described in the award notification letter.

I hereby give my permission for the Frank M. Doyle Foundation, Inc. to release my name to the press services should I be awarded a scholarship.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of parent or legal guardian (if applicant is under 18 years of age)

\_\_\_\_\_  
Date

### **► IMPORTANT NOTE ◀**

**Due to the high volume of applications received, only those applicants receiving an award will be notified.**

If you have questions, call us at (775) 329-1972, fax us at (775) 329-8917, or e-mail us at [FMDFoundation@aol.com](mailto:FMDFoundation@aol.com)